SAINT PATRICK CATHOLIC SCHOOL

325 Mansion Street Mauston, Wisconsin 53948 Telephone 608-847-5844 Fax 608-847-4103

FAMILY REGISTRATION FORM 2026/2027

FAMILY INFORMATION ____ Current Family ____ New Family (please check)

Father/Guardian #1:

Mr./Dr._____
Last *First*

Address:_____

_____

Home Phone: (_____) _____ - _____

Work Phone: (_____) _____ - _____

Cell Phone Number: (_____) _____ - _____

E-mail Address: _____

Religion:_____

Registered Parish/Church:_____

Mother/Guardian #2:

Mrs./Ms./Dr. _____
Last *First* *Maiden Name*

Address:_____

_____

Home Phone: (_____) _____ - _____

Work Phone: (_____) _____ - _____

Cell Phone Number: (_____) _____ - _____

E-mail Address: _____

Religion:_____

Registered Parish/Church:_____

Each family must submit a $100.00 per family non-refundable tuition deposit in order to complete the registration process.

FINANCIAL AID: Families must submit the registration form and fee before an application for financial aid can be considered.

Families should return all registration forms and fees together to: **Saint Patrick School**
325 Mansion Street
Mauston, WI 53948

We, the undersigned, certify that the information provided in this enrollment application is accurate and complete. Saint Patrick School retains the right to cancel enrollment at any time if this application contains false or misleading information. Upon admission to Saint Patrick School, we agree to comply with all the rules and regulations as set forth by Saint Patrick School. In addition, we agree to cooperate and assist the administration, faculty and staff in promoting the integrity and high spiritual, moral, and academic standards set forth by Saint Patrick School. We acknowledge that Saint Patrick School reserves the right to cancel enrollment at any time for reasons of academic, moral, or character deficiency as well as any actions detrimental to the Diocese of La Crosse, or the faculty, administration, staff, facilities and name of Saint Patrick School.

We have received a copy of and agree to abide by the St. Patrick Tuition Policy. Upon admission, the guardian(s) signing below accept financial responsibility for all tuition, fees, and charges on behalf of the named students. It is our obligation to make timely payments and we understand that late charges may be assessed to accounts in arrears. We further understand that if our account becomes severely delinquent, the school may withhold report cards, transcripts, and/or school records, our children may face suspension from attendance at school and/or may not be permitted to register for subsequent years. The school shall have the right to legal action for non-payment of tuition and fees.

The Signatures of both parents are required. In the case of divorce or separation, the parent(s) signing below accepts full financial responsibility.

_____ _____ _____ _____
Parent/Guardian Signature Date Parent/Guardian Signature Date

_____ _____
Printed Name Printed Name

Please complete BOTH SIDES of this form.

STUDENT INFORMATION

In any situation where there is a custody agreement, the parents MUST provide St. Pat's with the portion of that agreement that stipulates custody and any other information pertinent to the school. This requirement is a condition of enrollment. In the case of divorce or separation, please indicate the custodial parent for each child.
***** The diocese requires us to collect information on demographics so please include that information below.***

STUDENT # 1

Student Name: _____
Last *First* *Middle*

2026/2027 Grade Entering: _____ **Student's Date of Birth:** _____/_____/_____ **Gender:** Male / Female

Please choose one from each of the following categories:

1. ____ Catholic _____Non-catholic
2. _____Hispanic/Latino _____Non-hispanic
3. _____African American _____Asian _____Native American ____White/Caucasian _____ Multiracial

STUDENT # 2

Student Name: _____
Last *First* *Middle*

2026/2027 Grade Entering: _____ **Student's Date of Birth:** _____/_____/_____ **Gender:** Male / Female

Please choose one from each of the following categories:

1. ____ Catholic _____Non-catholic
2. _____Hispanic/Latino _____Non-hispanic
3. _____African American _____Asian _____Native American ____White/Caucasian _____ Multiracial

STUDENT # 3

Student Name: _____
Last *First* *Middle*

2026/2027 Grade Entering: _____ **Student's Date of Birth:** _____/_____/_____ **Gender:** Male / Female

Please choose one from each of the following categories:

1. ____ Catholic _____Non-catholic
2. _____Hispanic/Latino _____Non-hispanic
3. _____African American _____Asian _____Native American ____White/Caucasian _____ Multiracial

STUDENT # 4

Student Name: _____
Last *First* *Middle*

2026/2027 Grade Entering: _____ **Student's Date of Birth:** _____/_____/_____ **Gender:** Male / Female

Please choose one from each of the following categories:

1. ____ Catholic _____Non-catholic
2. _____Hispanic/Latino _____Non-hispanic
3. _____African American _____Asian _____Native American ____White/Caucasian _____ Multiracial

Please provide a birth certificate, baptismal certificate and immunization record.

Please attach additional forms if applying for multiple children.

Every Catholic School in the La Crosse Diocese respects the dignity of each individual and therefore will not discriminate on the basis of race, nationality or sex in regard to enrollment. The Diocese of La Crosse has the obligation to publicize its nondiscrimination policies. DSP5101

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TUITION AGREEMENT 2026/2027

Paying for a Catholic education is a shared investment in your child's future. Tuition pays for only a fraction of the true cost of educating a child. **The actual cost of tuition each year, per child at St. Patrick's School is $ 10,500.** Every student attending St. Patrick School receives financial assistance for the remaining portion of actual costs through the generous contributions of parishioners, fundraising done by our school and parish families, and contributions from individual benefactors.

We recognize that even these significantly reduced tuition levels may be a strain on some family's finances. Therefore, **St. Patrick School awards scholarships and grants** to help qualifying families with financing their child's education, including the Thomas Reardon Tuition Scholarships, Dan Kelley Tuition Scholarships, McCarty Scholarships, St. Benedict Fund, Bishop John Paul Endowment Scholarships, and more. It is our belief that no student should be subject to denial of a Catholic education because of inability to pay tuition if the child's family demonstrates complete devotion to raising their children according to the practices of the Catholic faith. Please ask if you have any questions.

TUITION RATES 2026/2027

	Parish Member Reduced Tuition Rates	Non-Parish Member Tuition Rates
3K	$ 3,850	$3,850
First Child	$ 3,000	$ 3,350
Second Child	$ 2,700	$ 3,350
Third Child	$ 2,425	$ 3,350
Fourth Child	$ 2,150	$ 3,350

Tuition Deposit: $100 tuition deposit per family is required at the time of registration. This deposit is non refundable.

New Family Referral: $1500. If you refer a new family to St. Patrick School and they enroll their child(ren), both your family and the new school family will receive $1,000 for the 2026-27 school year and $500 for the 2027-28 school year. The referral credit will end **August 15, 2026**. Please have the NEW family share your family name at the time of enrollment to receive the credit.

RETURNING FAMILIES: An early re-enrollment discount will apply before **April 1, 2026**. Families who complete the registration process by this date will have the tuition deposit fee credited toward their tuition bill in the fall. For re-enrollments received after April 1, 2026, the deposit will not reflect as a credit toward tuition.

NEW FAMILIES: Receive credit of the tuition deposit toward fall tuition, if enrolled before **August 1, 2026**.

FINANCIAL AID: Families must submit the registration form and fee before consideration of an application for financial aid.

FAMILY NAME _____

New Family state the family Referring: _____

Please complete ALL PAGES of this Agreement

REGISTRATION FOR ADDITIONAL PROGRAMS

Program	Who is involved	Expectations	Select, where applicable	Notes
Scrip (gift card, reward program)	**Each family**	Purchase $1500 in Scrip ***or*** pay an additional $ 150 for tuition	Purchase between (05/01/26 – 04/30/27)	Available for purchase in school office, parish office or at weekend masses.
Home & School Dues	**Each family**	$25 dues annually	$25	
Please select optional areas of participation, where applicable.				
Band Transportation (Optional)	6th, 7th, 8th graders involved in the OMS band program	$200 ($100/semester)	____ Yes, my child is in band $200 (Each Child)	Will be included in your tuition statement. Paid in full or at semester time
Extended Care Program (Optional)	Service for children needing additional care extending beyond the school day.	Please indicate how often you expect you will use the Extended Care Program.	____ Will not use ____ Drop in only ____ 2-3 days/wk ____ 3-5 days/wk	Billed monthly

Total Registration Costs for Additional Program(s) _____

_____ + _____ + **$100 Registration Fee =** _____

Tuition **Additional Programs** **Total**

TUITION PAYMENT OPTIONS

There are several payment options for paying tuition. The school accepts direct payments or families may arrange to coordinate payment options through the St Patrick's: Online Giving & School Tuition Payment available on the St. Patrick Website at the following link:
https://giving.parishsoft.com/app/giving/st401183

Provided as follows are the details for each payment plan, with accompanying due dates. Check the box next to the payment option preference that works best for your family

Payment Option	Dates	Check your choice
Payment in Full	Full payment due July 1	
Payment Plan	Two payments due on July 1, Nov 1	
Payment Plan	Four quarterly payments due on July 1, Sept 1, Nov 1, and Feb 1	
Payment Plan	Ten Payments beginning July 1 and ending April 1	
Individualized Payment Plan	Other – I will contact the School or Parish Office by May 15, 2025 to arrange a payment plan that will be outlined in writing and kept on file in the school office. Payments withdrawn directly from checking / savings account on a recurring (e.g. weekly / monthly) basis.	
ACH Debit Payments	Register on school/parish website https://giving.parishsoft.com/app/giving/st401183 (please contact the school or parish office for any assistance required.)	

The school will furnish a tuition statement according to the plan selected. (Parents who select to pay in ten installments will receive a tuition statement ten times a year; parents who select other than the Ten Payments Plan will receive a quarterly tuition statement.)

In all payment plan choices, St. Patrick's Parish and School respectfully requests payment in full for the respective tuition balance no later than **May 1.** St. Patrick's School and Pastor will consider delinquent all accounts not paid in full by this date.

TUITION AND FEE PAYMENT DELINQUENCY

The intent of this policy is optimally to resolve all instances of payment delinquency through encouragement of open dialogue to discuss available options favorable to all concerned, rather than imposition of penalty actions.

Non-Payment of Tuition

Saint Patrick's Catholic Parish and School rely on the timely collection of tuition and fees in order to provide quality Catholic education to our students. Failure to collect all anticipated tuition places an enormous burden on our budget and risks the potential reduction or elimination of programs and services. Consequently, we must rely on all sources of income, including our families, to meet, faithfully, their contractual obligations as partners in this educational enterprise. If family financial circumstances change to such a degree that it warrants re-evaluation of the tuition and fees commitment, it is the responsibility of the family to contact the FOAC or pastor as soon as possible to discuss and coordinate suitable alternative payment arrangements.

The Saint Patrick's School Catholic Education Committee (CEC), in coordination with the pastor, has established a **Financial Outreach and Assistance Committee (FOAC)**. This three member committee will consult with the pastor to address specific delinquencies as they arise during the 2025-2024 school year.

When responsible parties fail to make payment obligations according to selected and agreed upon payment plan options, the following measures will occur:

1. 30 days past due (30 calendar days from commencement of the school year) The family account is past due when the account is not in good standing at 30 days from commencement of the current school year. The following administrative action will occur:

- The family will receive notification from the FOAC informing the parent/guardian of the missed payment.
- It is the responsibility of the family to contact the FOAC or pastor to correct the situation or establish an acceptable alternate plan for payment in writing.

2. 60 days past due

When the family tuition account becomes 60 days past due, and in the absence of written agreement between all concerned parties satisfactory to the FOAC or the pastor, the following assessment and associated actions will occur:

- The family will receive notification from the FOAC. The notification will reflect the assessment of a $25 late payment fee, and request family response within ten calendar days.
- In the absence of open and productive dialogue by the family, the family will receive a written notification, by certified mail, from the FOAC along with a signed copy of this agreement. The notification will request the family to respond within ten calendar days. The intent of this involvement is to foster open discussions in obtaining favorable resolution for all concerned parties.
- It is the responsibility of the family to establish an acceptable alternate plan for payment in writing.· The FOAC will inform the pastor regarding the status of all associated discussions / activities.

3. 90 days past due

When the family tuition account becomes 90 days past due, and in the absence of written agreement between all concerned parties satisfactory to the FOAC or the pastor, the following assessment and associated actions will occur:

- The family will receive notification from the FOAC. The notification will reflect the assessment of an additional $25 late payment fee, and request family response within ten calendar days. · In the absence of open and productive dialogue by the family, the family will receive a written notification, by certified mail, with a signed copy of this agreement. The notification will request the family to respond within ten calendar days. The intent of this involvement is to foster open discussions in obtaining favorable resolution for all concerned parties.
- It is the responsibility of the family to establish an acceptable alternate plan for payment in writing.· The FOAC will inform the pastor regarding the status of all associated discussions / activities. · Affected students will be withdrawn from St. Patrick's School. This restriction will remain in effect for the duration of the academic school year or until the account is brought into good standing or establishment of an acceptable alternate payment plan in writing.
- The school administration will withhold report cards and transcripts until payment of the balance in full or establishment of an acceptable alternate payment plan in writing.

Families with Grade 8 Students:
The tuition and fees for 8th grade students must be current as of May 1. Affected students, with past due balances, will not receive a diploma or transcripts until payment of the balance in full or establishment of an acceptable alternate payment plan in writing.

End of school year balances:
All tuition and fees must be paid in full no later than May 1. The following measures for those families with unpaid balances and without an acceptable alternate payment plan on file:

- Families will receive written notification that their account is past due, along with a copy of this policy.· Report cards and transcripts will be withheld until payment of the balance in full or establishment of an acceptable alternate payment plan in writing.
- Students will not be eligible to participate in any school-sponsored activities or attend class for the fall session.
- Families with delinquent accounts that choose not to return their students to Saint Patrick's Catholic School for the next academic school year will have their account turned over to a collection agency. This will also be in effect for families with delinquent accounts choosing to remove their children from enrollment during the academic school year.
- The school shall have the right to legal action for non-payment of tuition and fees; and recoupment of any associated litigation fees.

Grievance Consideration:
Any grievance by a parent/guardian submitted against the school or its employees shall be subject to resolution through Diocesan Administrative Recourse. (See Diocesan Policy DSP 1391/1392)

AGREEMENT CERTIFICATION

We, the undersigned, hereby certify acceptance of financial responsibility for all tuition, fees, and charges on behalf of the named students. It is our obligation to make timely payments and we understand that assessment of late charges may occur for accounts in arrears. We further understand that if our account becomes severely delinquent, the school may withhold report cards, transcripts, and/or school records; and, deny enrollment of our children for subsequent years. The school may exercise the right to legal action for non-payment of tuition and fees; and recoupment of any associated litigation fees.

Signatures of both parents required. In instances of divorce or separation, the parent(s) signing below accept full financial responsibility.

Parent/Guardian Printed Name	Signature	Date
Parent/Guardian Printed Name	Signature	Date

Scrip Program

Each school family is expected to purchase $1500 of Scrip per year (May 1 to April 30).

WHAT IS SCRIP? Scrip is a program which gives back a percent of gift cards or Local Scrip to our school. When you buy a gift card, you are getting full value; *our profit comes from the merchant.* This profit helps keep tuition down and supports our school.

You can buy gift cards for almost any merchant. As an example, in this area, popular are Festival Foods (3%), Kwik Trip (5%), Amazon.com (1.7%), Walmart (2.5%), Walgreens (5%), Menard's (4%), Kohl's (5%). You can also pay your Kohl's credit card bill with Scrip. We have gift cards for every gas station in Mauston, except Pilot. Northside Mobil takes Local Scrip. We have lists of merchants available at the school, rectory and on-line.

Profit on gift cards ranges from 1.5% to 15%.

A family who chooses not to purchase Scrip will have $150 added to their tuition.

As an added incentive to continue to use Scrip, our Finance Committee has adopted a policy whereby once a family has purchased the initial $1500, 65% of the profit on additional purchases will be credited toward that family's tuition.

The use of Scrip for all your grocery and gas could be a big help with your family's tuition!

Scrip can be purchased at the school office during the school year, at all week-end Masses and at the rectory during school vacation.

You are able to purchase Scrip online. There are people available to help you get started with Scrip online shopping - just let us know. Or, go to ShopwithScrip.com (our school code is **81AEE3B38898**) to enroll. You can also download the "Raise Right" app to your smartphone to purchase scrip directly to your "scrip wallet".

Contact Jennifer or Jeri at the rectory, 847-6054, if you have questions.